

## Lest We Forget's terms for user contributions

This document contains the terms applicable to users who contribute content and metadata to the Lest We Forget website. The user must be aware that the project strives to make all content and metadata available for reuse for educational and other non-commercial purposes world-wide with a minimum of restrictions.

These terms establish that all content that is contributed to Lest We Forget by its users will be made available on the Lest We Forget site under the terms of a [Creative Commons Attribution Non-commercial license](#). This means that, when a user posts content on the Lest We Forget website, they irrevocably grant third parties the right to freely use that content for educational and other non-commercial purposes as long as they attribute the work to the author and share alterations of that content under the same conditions.

**If you do not agree with these policies please do not contribute content and/or metadata to Lest We Forget.**

These Terms for User Contributions determines inter alia the following aspects of the relationship between users contributing content to Europeana.eu and Europeana:

By contributing content to Lest We Forget the user indicates acceptance of the Europeana terms and conditions at <https://www.europeana.eu/portal/en/rights/contributions.html> with the exception that data will be licensed as CC-BY-NC and not CC-BY-SA.

Lest We Forget also reserves the right to share all the data submitted to it with other research archives and WW1 initiatives under the CC-BY-NC licence as above.

## Lest We Forget's terms of use: summary

Before you can submit digital material to Lest We Forget, you must agree to the Terms for User Contributions – See above paragraph. Among the most important consequences of accepting these terms, are the following:

**You guarantee that:**

- the digital material that you submit is not copyright protected; or
- you own the rights to this digital material; or
- the owner of these rights has authorized you to submit the digital material under the following conditions.
- For the content you contribute (such as a video, a photo, a diary, a picture or audio material), you are allowing everybody to use this content for educational and other non-commercial purposes. However, they must attribute the content to the rights owner. And if they make alterations to the content, they have to allow others to use the altered content under the same conditions.
- For the descriptive data you submit (such as descriptions or tags) so your content can be found by search engines, you are allowing everybody to use these descriptive data for educational and other non-commercial purposes, without further conditions.

**If you do not want to accept these terms, then please do not contribute content or descriptive data to Lest We Forget.**

## **Lest We Forget's Takedown Policy**

If you are a rights holder and are concerned that you have found material on our website for which you have not given permission, we will of course remove it. Please contact us by email stating the following:

- Your contact details
- The full details of the material
- The exact url where you found the material
- Proof that you are the rights holder or an authorised representative of the rights holder
- Email us at: ww1collections [ @ ] it [ . ] ox [ . ] ac [ . ] uk